

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, July 21, 2009

DRAFT DATED July 23, 2009 – Not Yet Approved by the Commission

PSCC Voting Members Present

- Chad Kirkpatrick, State CIO & Director, Government Information Technology Agency
(*Chairman*)
- Hal Collett, Sheriff, Retired
- Jan Hauk, Past President, Arizona Fire District Association Representative
- Tracy Montgomery, Assistant Chief, Phoenix Police Department
- Dewayne Woodie, Fire Chief, Ganado Fire District/EMS
- Kathleen Robinson, Assistant Chief, Tucson Police Department
- Dan Wills, Battalion Chief, Sedona Fire District
- Mike Worrell, Captain, Phoenix Fire Department

PSCC Voting Members Absent

- Michael Brashier, Communications Manager, City of Casa Grande
- Patrick Quinn, Deputy Chief, Tucson Fire Department
- Amy Brooks, Captain, Apache Junction Fire Department
- Danny Sharp, Chief of Police, Oro Valley Police Department

Government Information Technology Agency (GITA) & GITA, Public Safety Interoperable Communications (GITA-PSIC) Office Attendees

- Lisa Dee Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office, GITA-PSIC
- Michael Todd, PSIC Outreach Manager, GITA-PSIC
- Justin Turner, PSIC Operations Manager, GITA-PSIC
- Joyce Raschiatore, Project Oversight Manager, GITA
- Regina Bernal, Executive Assistant, GITA

PSIC Advisers

- David Felix, Executive Officer, Arizona Department of Public Safety (DPS)
- Gilbert Orrantia, Director, Arizona Department of Homeland Security

55 interested parties and members of the public were also present.

Call to Order and Roll Call

The meeting was called to order at 1:05 PM by Chairman Chad Kirkpatrick, Director of the Government Information Technology Agency. Chairman Kirkpatrick thanked Commissioners for attending. Roll call was taken by Ms. Regina Bernal, Executive Assistant, GITA. A quorum of the PSCC was not present. Ms. Bernal indicated that one Commissioner had been delayed and would be present shortly. Chairman Kirkpatrick indicated that the meeting would continue, and no action items will be brought forward until a quorum is present.

Multi-Band Radio Pilot Project

Presenter: Jesse Cooper, Communications/IT Project Manager, Phoenix Police Department

Information and Discussion Item

Mr. Jesse Cooper provided an overview to the Commission of the Multi-Band Radio Pilot Project being sponsored by the U.S. Department of Homeland Security's (DHS) Science and Technology Directorate. The Phoenix Police Department and the Arizona Division of Emergency Management are part of fourteen organizations across the country participating in the upcoming pilot, with support from the PSIC Office. Many questions were asked by the Commissioners regarding this project.

Roll Call (Second)

Roll call was taken again by Ms. Bernal and a quorum of the PSCC was declared present.

Approval of Minutes – May 19, 2009 PSCC Public Meeting

Action Item

Motion: Commissioner Hal Collett motioned to approve the minutes from the May 19, 2009 PSCC Public Meeting.

Second: Commissioner Kathleen Robinson seconded the motion.

The motion was unanimously carried and the minutes were approved.

Strategic Technology Reserve (STR): Northern Arizona Update

Presenter: Morgan Hoaglin, Communications Coordinator, ADEM

Information and Discussion Item

Mr. Morgan Hoaglin presented a photo display of the communications equipment that was acquired as part of the Strategic Technology Reserve (STR) and described the capabilities of the equipment. Mr. Hoaglin also responded to questions from the Commissioners regarding on-going operations and maintenance costs of the STR, as well as training and deployment procedures.

Statewide Interoperability Executive Committee (SIEC) Update

Presenter: Mark Venuti, SIEC Co-Chair

Information and Discussion Item

Mr. Mark Venuti briefed the Commission on the recent activity of the SIEC, in particular the progress made toward completing the Arizona Interagency Radio System (AIRS) Standard Operating Procedures (SOP). Mr. Venuti also advised there is a vacancy on the SIEC which will be filled at the August 12th meeting of the Committee.

Update on COM-L Classes

Presenter: Mike Worrell, Captain, Phoenix Fire Department

Information and Discussion Item

Commissioner Mike Worrell provided a status update on the Communications Unit Leader (COM-L) training classes being held throughout Arizona under a grant received by the Phoenix Fire Department through the Interoperable Emergency Communications Grant Program (IECGP). A sixth COM-L class is being organized by the State of Arizona PSIC Office through a direct, targeted allocation – one class per State - from the Office of Emergency Communications (OEC).

PSIC Outreach Update

- Yuma OP-TTX: Final Report

Presenters: Michael Todd, PSIC-GITA Outreach Manager and Greg Wilkinson, Assistant Director, City of Yuma, IT Services

Information and Discussion Items

Mr. Michael Todd briefed the Commission on recent PSIC outreach activities and highlighted work in the following areas: stakeholder engagement; information sharing; identification of needs and resources and participation in trainings and exercises. Mr. Todd and Mr. Greg Wilkinson reported on the successful Regional OP-TTX Communications Based Training exercise conducted in Yuma as part of a Technical Assistance (TA) award to the State of Arizona, through the PSIC Office. A total of 69 local, state and federal first responders from 21 different agencies participated in the exercise. A gap closure plan is being implemented to close all gaps identified by the exercise.

U.S. Department of the Interior (DOI)

- State Outreach Program

- SW Border Regionalization Project

Presenter: Chris Lewis, Interoperability Program Manager, National Radio and Spectrum Program Management Office (NRSPMO), U.S. Department of the Interior

Information & Discussion Item

Mr. Chris Lewis briefed the Commission on the State Outreach Program at the U.S. Department of the Interior. In addition, Mr. Lewis provided an overview of the Southwest Border Regionalization Project being conducted by DOI. The Department of Interior is responsible for significant land holdings in Arizona and proposes to work cooperatively with the State to design solutions of benefit to both State and federal personnel working within Arizona.

PSIC Office: Multiple Projects Status Updates

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), GITA

Information and Discussion Item

Ms. Lisa Meyerson briefed the Commission on recent activities of the Public Safety Interoperable Communications (PSIC) Office at GITA. Due to time limitations, Ms Meyerson presented only key highlights from her presentation:

- 1) AIRS Training – will convene a team to help define and design
- 2) COM-L Certification Tracking – will discuss with SIEC
- 3) TA Requests – will work with SIEC
- 4) Federal Regions – OEC hiring regional coordinators; advised OEC re: need to synchronize regional meetings (i.e. R4C, Southwest Border, RECCWG, etc.)
- 5) Patrick Quinn – absent due to participation in NGA Policy Academy on Governance held Monday-Tuesday this week; stayed behind as State representative; will join us at Tucson meeting
- 6) Budget established for next year for PSIC Office
- 7) TIC-P for Yuma – PSIC Office arranged from same TA as recent Communications Exercise
- 8) PSIC website has been updated; marketing materials have been designed
- 9) County/City Interoperability Policy Academy – encouraged participation

Ms. Meyerson asked Commissioners and members of the public to view her full presentation in their packet or on-line at <http://www.azgita.gov/psic> and contact her with any questions.

Comments from the Public

No comments were received from the public.

Next Meeting

Chairman Kirkpatrick reminded Commissioners that the next meeting of the PSCC is scheduled for September 15, 2009 in Tucson, Arizona.

Tuesday September 15, 2009 - 1:00 PM - 3:00 PM
Westside Multi Service Center
1310 W. Miracle Mile (Community Room)
Tucson, AZ 85705

Meeting Adjourned at 3:00 PM.

Motion: Commissioner Dan Wills motioned to adjourn the meeting.

Second: Commissioner Kathleen Robinson

The motion was unanimously carried.

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission (PSCC) are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of PSCC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an appointment to listen to the tape-recorded proceedings. Copies of all presentations and handouts are available online at: <http://www.azgita.gov/psic>.